

**UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF TENNESSEE**

**IN RE**

**CASE NO.** \_\_\_\_\_

\_\_\_\_\_  
**(Case Name)**

**CHAPTER 11**

\_\_\_\_\_  
**Debtor(s)**

**MONTHLY OPERATING REPORT  
FOR INDIVIDUALS**

**FOR MONTH ENDING** \_\_\_\_\_, 20\_\_\_\_

**Comes now** \_\_\_\_\_, **debtor in possession,**

**and hereby submits its Monthly Operating Report for the period commencing**

\_\_\_\_\_ **and ending** \_\_\_\_\_ **as shown by the report and**

**exhibits consisting of** \_\_\_\_\_ **pages and containing the following, as indicated:**

\_\_\_\_\_ **Statement of Income (Loss)**

\_\_\_\_\_ **Statement of Assets and Liabilities**

\_\_\_\_\_ **Reconciliation of Cash/Cash Disbursements Detail (Exhibit A)**

\_\_\_\_\_ **Detail of Post-Petition Liabilities (Exhibit B)**

\_\_\_\_\_ **Transfer of Property (Exhibit C)**

\_\_\_\_\_ **Certificate of Service**

I declare under penalty of perjury that this report and all attachments are true and correct to the best of my knowledge and belief. I also hereby certify that the original Monthly Operating Report was filed with the Bankruptcy Court Clerk and a copy delivered to the parties as listed on the attached Certificate of Service.

Date: \_\_\_\_\_

**DEBTOR-IN-POSSESSION**

\_\_\_\_\_  
(Signature)

Name and Title: \_\_\_\_\_  
(Print or Type)

Address: \_\_\_\_\_

\_\_\_\_\_  
Telephone Number: \_\_\_\_\_

**NOTE:** These report forms are available on our website at  
[http://www.usdoj.gov/ust/r08/tennessee/chattanooga\\_staff.htm](http://www.usdoj.gov/ust/r08/tennessee/chattanooga_staff.htm)

For more information, contact:

**Tom DuBose**  
**Bankruptcy Analyst**  
**Office of U. S. Trustee**  
**31 E. 11st Street, 4th Floor**  
**Chattanooga, TN 37402**  
**(423) 752-5159**  
[Tom.DuBose@usdoj.gov](mailto:Tom.DuBose@usdoj.gov)

CASE NAME: \_\_\_\_\_

CASE NUMBER: \_\_\_\_\_

**STATEMENT OF INCOME (LOSS)**  
**MONTH ENDING** \_\_\_\_\_

| <b>I. INCOME (LIST SOURCES)</b>                                    | <b><u>CURRENT MONTH</u></b> | <b><u>FILING TO DATE</u></b> |
|--|-----------------------------|------------------------------|
| _____  | _____                       | _____                        |
| _____  | _____                       | _____                        |
| _____  | _____                       | _____                        |
| <b>II. PURCHASES</b>   | _____                       | _____                        |
| <b>III. GROSS PROFIT</b><br><b>(SEC. I LESS SEC. II)</b>           | _____                       | _____                        |
| <b>IV. GENERAL EXPENSES</b>  | _____                       | _____                        |
| <b>Advertising</b>   | _____                       | _____                        |
| <b>Accounting</b>  | _____                       | _____                        |
| <b>Bank Charges</b>  | _____                       | _____                        |
| <b>Compensation to Officers,</b><br><b>Partners or Proprietors</b> | _____                       | _____                        |
| <b>Contributions</b>   | _____                       | _____                        |
| <b>Dues &amp; Subscriptions</b>                                    | _____                       | _____                        |
| <b>Equipment Rental</b>  | _____                       | _____                        |
| <b>Insurance</b>   | _____                       | _____                        |
| <b>Interest</b>  | _____                       | _____                        |

|   | <u>CURRENT MONTH</u> | <u>FILING TO DATE</u> |
|---|----------------------|-----------------------|
| <b>Legal</b>  | _____                | _____                 |
| <b>Other Wages</b>                                    | _____                | _____                 |
| <b>Postage</b>  | _____                | _____                 |
| <b>Property Taxes</b>                                 | _____                | _____                 |
| <b>Rent</b>   | _____                | _____                 |
| <b>Repair &amp; Maintenance</b>                       | _____                | _____                 |
| <b>Supplies</b>                                       | _____                | _____                 |
| <b>Taxes - Payroll &amp; Other</b>                    | _____                | _____                 |
| <b>Telephone</b>                                      | _____                | _____                 |
| <b>Travel Expense</b>                                 | _____                | _____                 |
| <b>Utilities</b>                                      | _____                | _____                 |
| <b>Vehicle Expense</b>                                | _____                | _____                 |
| _____   | _____                | _____                 |
| _____   | _____                | _____                 |
| _____   | _____                | _____                 |
| <b>TOTAL EXPENSES:</b>                                | _____                | _____                 |
| <b>NET INCOME OR LOSS<br/>(SEC. III LESS SEC. IV)</b> | _____                | _____                 |

CASE NAME: \_\_\_\_\_

CASE NUMBER: \_\_\_\_\_

**STATEMENT OF ASSETS AND LIABILITIES**  
**MONTH ENDING** \_\_\_\_\_

**I. ASSETS**

**AMOUNT**

Cash \_\_\_\_\_

Securities and other short  
term liquid assets \_\_\_\_\_

Accounts receivable \_\_\_\_\_

Inventory:  
Beginning of period \_\_\_\_\_  
End of period \_\_\_\_\_

Other current assets (itemize):  
\_\_\_\_\_  
\_\_\_\_\_

Long-term assets - include  
equipment, buildings and  
property (itemize):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Total Assets** \_\_\_\_\_

## II. LIABILITIES

|  | AMOUNT |
|--|--------|
| Postpetition (from Page 8)                         | <hr/>  |
| Prepetition (itemize):                             |        |
| Secured (from bankruptcy petition<br>Schedule D)   | <hr/>  |
| Priority (from bankruptcy petition<br>Schedule E)  | <hr/>  |
| Unsecured (from bankruptcy petition<br>Schedule F) | <hr/>  |
| <hr/>  | <hr/>  |
| <hr/>  | <hr/>  |
| Total Liabilities                                  | <hr/>  |

**EXHIBIT A**

**CASE NAME:** \_\_\_\_\_

**CASE NUMBER:** \_\_\_\_\_

**RECONCILIATION OF CASH**

**BANK NAME** \_\_\_\_\_

**ACCOUNT NO.** \_\_\_\_\_

**BEGINNING CASH PER BOOKS** \_\_\_\_\_

**PLUS RECEIPTS** \_\_\_\_\_

**LESS DISBURSEMENTS**

**{LIST BELOW}** {\_\_\_\_\_}

**ENDING CASH PER BOOKS** \_\_\_\_\_

**CASH DISBURSEMENTS DETAIL**

| <b><u>DATE</u></b> | <b><u>PAYEE</u></b> | <b><u>AMOUNT</u></b> | <b><u>PURPOSE</u></b> |
|--------------------|---------------------|----------------------|-----------------------|
|--------------------|---------------------|----------------------|-----------------------|

**TOTAL DISBURSEMENTS:** \_\_\_\_\_





EXHIBIT B

CASE NAME: \_\_\_\_\_ DETAIL OF POST PETITION LIABILITIES

CASE NUMBER: \_\_\_\_\_ MONTH ENDED: \_\_\_\_\_

|                         | DATE<br>INCURRED | DATE<br>DUE | AMOUNT<br>DUE | 0-30<br>DAYS | 31-60<br>DAYS | 61-90<br>DAYS | 91-120<br>DAYS |
|-------------------------|------------------|-------------|---------------|--------------|---------------|---------------|----------------|
| PAYROLL TAX             | _____            | _____       | _____         | _____        | _____         | _____         | _____          |
| SALES TAX               | _____            | _____       | _____         | _____        | _____         | _____         | _____          |
| RENT                    | _____            | _____       | _____         | _____        | _____         | _____         | _____          |
| OTHER (LIST SEPARATELY) | _____            | _____       | _____         | _____        | _____         | _____         | _____          |
| _____                   | _____            | _____       | _____         | _____        | _____         | _____         | _____          |
| _____                   | _____            | _____       | _____         | _____        | _____         | _____         | _____          |
| _____                   | _____            | _____       | _____         | _____        | _____         | _____         | _____          |
| _____                   | _____            | _____       | _____         | _____        | _____         | _____         | _____          |
| _____                   | _____            | _____       | _____         | _____        | _____         | _____         | _____          |
| _____                   | _____            | _____       | _____         | _____        | _____         | _____         | _____          |
| _____                   | _____            | _____       | _____         | _____        | _____         | _____         | _____          |
| _____                   | _____            | _____       | _____         | _____        | _____         | _____         | _____          |
| TOTALS:                 |                  |             | _____         | _____        | _____         | _____         | _____          |

I HEREBY SWEAR (OR AFFIRM) THAT ALL POST PETITION DEBTS OR OBLIGATIONS (INCLUDING TAXES TO ALL TAXING AUTHORITIES) ARE BEING PAID ON A TIMELY BASIS. (IF NOT, ATTACH EXPLANATION)

\_\_\_\_\_  
SIGNATURE

**EXHIBIT C**

**CASE NAME:** \_\_\_\_\_

**CASE NUMBER:** \_\_\_\_\_

**Has any property of the debtor been sold or otherwise transferred other than in the ordinary course of the debtor's business?**

**If so, give a description of the property, to whom it was transferred, the date of the transfer, costs and expenses associated with the transfer (including all seller closing costs and loan payoff amounts) and the net amount received. If available, attach a copy of the settlement statement associated with the closing.**

## CERTIFICATE OF SERVICE

I hereby certify that a true copy of the foregoing Monthly Operating Report was sent by  
U. S. Mail properly addressed and with correct postage to the persons or offices listed below.

Done this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed name)

\_\_\_\_\_  
(Street address)

\_\_\_\_\_  
(City, state, zip)

\_\_\_\_\_  
(Telephone)

### ORIGINAL FILED WITH:

U. S. Bankruptcy Court  
31 E. 11th Street  
Chattanooga, TN 37402  
[electronically]

### COPIES MAILED TO:

#### [CASES WITH IRS DEBT]

Internal Revenue Service  
SB/SE - Insolvency  
801 Broadway, MDP 146  
Nashville, TN 37203

Members of Creditors Committee  
(if applicable list names and  
addresses on separate sheet)